



2010-2011 School Year

Student Name _____ Date of Application _____

Enrollment Procedures

In order to complete the enrollment application, the items listed below must be submitted with the application. Applications without all documents will not be reviewed. A meeting with the school director is required before admission. **PLEASE NOTE SUBMISSION OF APPLICATION DOES NOT GUARANTEE ADMISSION.**

- Completed Enrollment Application**
- Copy of Birth Certificate**
- Copy of Social Security Card**
- Shot Record**
- Latest Report Card**
- Any test scores (IOWA or LEAP)**
- Copy of IEP – Must Provide Documentation**
- Copy of 504 – Must Provide Documentation**
- \$35 Supply Fee (DUE UPON ACCEPTANCE)**

DO NOT WRITE BELOW THIS LINE OFFICE USE ONLY		
Appointment Date: _____	Enroll Date _____	Group _____
Enrollment Status: _____ Probationary _____ Regular _____		
Documents Received from Applicant:		
_____ Copy of Birth Certificate	_____ Copy of Social Security Card	
_____ Field Trip Permission Slip	_____ Shot Record	
_____ Latest Report Card	_____ Lunch Form	

Student Information
(Please Print)

--

Last Name

First Name

Middle

--

Home Address

City, State, & Zip

--

Mailing address (if different than student address)

City, State & Zip

--	--	--	--	--

Social Security #

D.O.B.

Age

Sex

Grade

--

Home Phone #

Work #

Cell Phone #

--

Mother's Name

Father's Name

--

Guardian's Name (If student resides with person other than parent)

Student Resides W/:

- Both M/F**
- Mother**
- Father**
- Mother/Stepfather**
- Father/ Stepmother**
- Guardian**

Parental Status:

- Married**
- Single**
- Divorced**
- Separated**

Ethnicity:

- African American**
- Caucasian**
- Native American**
- Hispanic**
- Asian**
- Other _____**

School Transferred From:

--

Grade just Completed: _____

Has your child ever been expelled from school? YES NO

If yes, for what reason:

**What was your child's lunch status last school year: __ Free __ Reduced __ Full Pay
(IF ACCEPTED, A NEW LUNCH FORM WILL NEED TO COMPLETED AT CSAL)**

Is your child on any of the following?

- Individual Evaluation Plan (__ Yes __ No)**
- 504 Plan (Is a copy available __ Yes __ No)**
- Speech Therapy Plan**
- Does not apply to my child**

Student Field Trip Form

It is my understanding that the Community School for Apprenticeship Learning is a hands-on school. For that reason, my child may be selected to participate in unscheduled and scheduled field trips with other CSAL students. These trips will be school related and chaperoned by CSAL staff. Students may be transported by personal vehicles or the East Baton Rouge Parish School Bus System.

- My child has permission to attend field trips
- My child does not have permission to attend field trips

Student Emergency Information

For your child's safety, keep CSAL informed of all address and phone number changes throughout the summer and school year. Pick 3 people as your emergency contact in the case of an urgent situation with your child that we can contact immediately. An emergency contact person is someone who is home often and can pick up your child. CSAL will only contact these people if we are unable to reach you. No child at anytime can be signed out by any adult without written or verbal permission by parent or guardian if they are not an emergency contact. Picture ID will be required for those not listed below.

Contact Person 1:

_____ Telephone# _____ Relation: _____

Contact Person 2:

_____ Telephone# _____ Relation: _____

Contact Person 3:

_____ Telephone# _____ Relation: _____

Parent/Guardian Signature

Date